

SOUTHERN ALPS  
SKI CLUB  
INCORPORATED  
MEMBERSHIP  
POLICY



# **MEMBERSHIP POLICY**

## **TABLE OF CONTENTS**

<b>1. INTRODUCTION AND DEFINITIONS -----</b>	<b>2</b>
<b>2. PURPOSES OF THIS POLICY -----</b>	<b>3</b>
<b>3. CATEGORIES OF MEMBERSHIP -----</b>	<b>3</b>
<b>4. NEW MEMBERS APPLYING TO JOIN SASC -----</b>	<b>4</b>
<b>5. ROLLOVER OF MEMBERSHIP-----</b>	<b>5</b>
<b>6. ANNUAL FEE -----</b>	<b>5</b>
<b>7. SUSPENSION AND CANCELATION OF MEMBERSHIP FOR OUTSTANDING FEES-----</b>	<b>6</b>
<b>8. CESSATION OF MEMBERSHIP-----</b>	<b>6</b>
<b>9. REQUIREMENTS FOR LIFE AND HONORARY MEMBERSHIP -----</b>	<b>6</b>
<b>10. RECOGNITION FOR 25 YEARS OF CONTINUOUS MEMBERSHIP -----</b>	<b>7</b>
<b>ANNEXURE A – MEMBERSHIP APPLICATION FORM -----</b>	<b>8</b>

# MEMBERSHIP POLICY

## 1. INTRODUCTION AND DEFINITIONS

- 1.1 This Membership Policy (which is herein after referred to as the “**Policy**”) has been prepared for, and applies to, all members of Southern Alps Ski Club Incorporated (“**SASC**”).
- 1.2 SASC a registered not for profit incorporated association, membership to which is governed by the terms of SASC’s written Constitution as adopted and as amended from time to time. To the extent that anything in this Policy conflicts with the terms of SASC’s Constitution (as adopted and amended from time to time), the terms of the Constitution will prevail.
- 1.3 SASC is affiliated with Southern Alps Ski Club Lodge Co-operative Limited (the “**Cooperative**”) which operates three ski lodges located in Charlotte Pass, Thredbo and Perisher Valley. Members of SASC are entitled to book and use available accommodation in the Cooperative’s lodges subject to any conditions imposed by the Cooperative from time to time.
- 1.4 In this Policy document:

**AGM** means an Annual General Meeting of SASC to be conducted in accordance with clause 16 of the Constitution.

**Annual Fee** means the yearly subscription payable by all Members, excepting Life or Honorary Members, as set by the Committee from time to time, which, at the date of this Policy, is the amount(s) referred to in clause 6.1.

**Committee** means the Committee of SASC formed pursuant to the Constitution.

**Constitution** means the constitution of SASC made on 14 November 2018 as amended or replaced from time to time.

**Cooperative** means Southern Alps Ski Club Lodge Cooperative Limited.

**Entrance Fee** means the initial fee charged for membership with the Association, as set by the Committee from time to time, which, at the date of this Policy is the amount(s) referred to in clause 4.4(d).

**Executive Committee** means the Executive Committee comprising Office Bearers elected pursuant to the Constitution as the President, the Vice Presidents, the Secretary, the Treasurer and the Club Captain.

**Member(s)** means members of SASC.

**Membership Application** means an application for membership of SASC (in any category).

**Membership Committee** means the sub-committee of the Committee set up to review applications for membership of SASC.

**Ordinary Resolution** means a resolution passed by a simple majority of the votes cast by Members entitled under the Constitution to vote on the proposed resolution.

**Prime Family Member** means the member of a family who is the applicant for Family Membership.

**Secretary** means the Secretary of the Committee.

**SASC** means Southern Alps Ski Club Incorporated.

## 2. PURPOSES OF THIS POLICY

- 2.1 SASC is a volunteer-run family-oriented club which seeks to promote strong social relationships between its members in the context of enjoyment of skiing, other snow sports and bushwalking. SASC expects that all Members will willingly work together, abiding by SASC's rules and procedures, to ensure that its goals are achieved.
- 2.2 The purpose of this Policy document is to set out and explain in a succinct manner:
- (a) the categories of membership available in SASC;
  - (b) the application requirements for membership of SASC;
  - (c) the fee for membership of SASC; and
  - (d) when membership of SASC will end.

## 3. CATEGORIES OF MEMBERSHIP

- 3.1 The following categories of membership of SASC are available:
- a) **Adult Single Membership** for any one person being over nineteen (19) years of age as at 1 October each calendar year;
  - b) **Family Membership** for any family unit consisting of up to two (2) parents or guardians and any of their dependent children who are under the age of nineteen (19) years of age as of 1 October each calendar year;
  - c) **Junior Membership** for persons under the age of nineteen (19) years of age as of 1 October and whose parents or guardians are not Adult Members;
  - d) **Life Membership** (see clause 9 below);
  - e) **Honorary Membership** (see clause 9 below);
  - f) **Temporary Membership** being a short term membership that is granted by SASC to any one person who is not otherwise a member of SASC, and who has booked accommodation at one of the Cooperative's lodges, and which lasts for the period of their booking only; and
  - g) **Associate Membership** being a short-term membership that is granted by SASC to any one person who is not otherwise a member of SASC, and who is accompanying a shareholder of the Cooperative who is staying at any of the Cooperative's lodges and that lasts for the period of their stay only.

## 4. NEW MEMBERS APPLYING TO JOIN SASC

- 4.1 An application for a new Adult Single Membership, Family Membership or Junior Membership of SASC must:
- a) be made in writing in the form annexed to this Policy and marked “A” or as determined/amended by the Committee from time to time; and
  - b) specify the category of membership applied for; and
  - c) be nominated and seconded by existing financial members of SASC who have each been a financial member of SASC for no less than 12 months; and
  - d) be accompanied by:
    - i) a letter from the applicant outlining the reasons why they wish to join SASC; and
    - ii) a letter of recommendation from the nominator; and
  - e) be lodged with the Secretary by way of email sent to [secretary@sasc-aus.com](mailto:secretary@sasc-aus.com).
- 4.2 In the event that a Membership Application for a new membership of SASC is not supported by a nominator and/or a seconder, the applicant may elect to be interviewed by the Secretary who will submit the application, with their recommendation, to the Membership Committee.
- 4.3 The Membership Committee will, in its absolute discretion, determine whether to approve or reject Membership Applications.
- 4.4 Upon a Membership Application for a new membership of SASC being approved, the Secretary will:
- a) notify the applicant in writing that the Membership Application has been approved;
  - b) request that the applicant pay an initial one-off Entrance Fee of \$180.00 (waived for Junior Members), plus the appropriate Annual Fee, within fourteen (14) days, as a condition of the applicant becoming a Member;
  - c) upon payment of the Entrance Fee (waived for Junior Members) and the appropriate Annual Fee, add the new Member’s details into the SASC Member management system; and
  - d) allocate the applicant (and their family if applicable) a member number as follows:
    - i) Adult Single Members and Prime Family Members will be allocated the next available membership number;
    - ii) the spouse or partner of a Prime Family Member will be allocated the Prime Family Member’s number with addition of .1 (eg 1234.1);
    - iii) the children of a Prime Family Member will be allocated the Prime Family Member’s number with addition of .2, .3, .4 etc for each consecutive child (eg 1234.2 for the first child and 1234.3 for the second child of a Prime Family Member etc);
    - iv) Adult Single Members who move to Family Membership will retain their member number with their spouse or partner and any children being allocated member numbers in accordance with 4.4(d)(ii) and 4.4(d)(iii) above; and

- v) where the applicant is a returning member, whose suspended or cancelled membership is to be reinstated, the returning member will be allocated their historical member number if it can be confirmed from old SASC records, or otherwise given a new membership number as set out above.

4.5 Should an applicant fail to pay the Entrance Fee or the Annual Fee within fourteen (14) days of the Secretary requesting payment in accordance with clause 4.4(b) above, the offer of membership lapses and is no longer open for acceptance by the applicant.

4.6 Any Member changing their category of membership from Adult Single Member to Family Membership must advise the Secretary by way of email sent to [secretary@sasc-aus.com](mailto:secretary@sasc-aus.com) of the full name, gender and date of birth of a spouse or partner or child or children to be added to their membership, whereupon the Secretary shall advise the member if additional fees are to be paid and set up that change in Member management system.

Note: The member number allocated to a new member is the unique identifier used to link members of a Family Membership. It is different to the unique Member management system ID.

## 5. ROLLOVER OF MEMBERSHIP

5.1 Any Junior Members and children of Prime Family Members who have attained the age of nineteen (19) years as at 1 October each year, are no longer eligible for membership as a Junior Member or as a child of a Prime Family Member, or to the benefits associated with those categories of membership.

5.2 Any Junior Members and children of Prime Family Members who have attained the age of nineteen (19) years as at 1 October each year, may apply for an Adult Single Membership by contacting the Secretary by email sent to [secretary@sasc-aus.com](mailto:secretary@sasc-aus.com), advising that they wish to remain a member.

5.3 Any Junior Member or child of a Prime Family Member whose Membership Application for Adult Single Membership was submitted and approved on or before 1 April of the year immediately following the year in which they attain nineteen (19) years of age, is excused from paying the Entrance Fee but must pay the Annual Fee within 14 days of the Secretary giving notice of their Membership Application being approved in accordance with clause 4.4(a) above.

5.4 Any Junior Member or child of a Prime Family Member being allocated an Adult Single Membership, but who fails to pay the Annual Fee, will be treated as a suspended member and must pay all outstanding fees in accordance with clause 7.1 below, before membership is conferred.

## 6. ANNUAL FEE

6.1 All Junior Members, Single Adult Members and Prime Family Members of SASC, must, before 31 December of each year, pay an Annual Fee to SASC as follows (as at 1 April 2021 but subject to change from time to time by the Committee):

- a) Junior Member: \$20.00
- b) Single Adult Member: \$45.00
- c) Prime Family Member: \$65.00

## **7. SUSPENSION AND CANCELATION OF MEMBERSHIP FOR OUTSTANDING FEES**

- 7.1 A failure to pay the Annual Fee by 30 September of each year, will result in the membership being suspended, and the suspension of all associated member benefits including voting rights, until such time as either:
- a) all outstanding fees are paid to SASC; or alternatively,
  - b) a new Membership Application is made and accepted, and payment of the associated Entrance Fee and Annual Fee is made.
- 7.2 A Member who allows their membership fees to fall into arrears for 3 consecutive years or more:
- a) will have their membership automatically cancelled upon 30 September of the third cumulative year in which their annual membership fees remain unpaid;
  - b) is archived in the Member management system; and
  - c) must re-apply for membership in accordance with clause 4.1 above, save that they will not require a nominator or seconder, subject to their historical member records being retrievable by SASC. If their historical member records are not retrievable, then the Membership Application must then be supported by a nominator and a seconder. Where a cancelled membership is to be reinstated, the returning member will be allocated their historical member number, if it can be confirmed from the records of SASC, or otherwise given a new membership number.

## **8. CESSATION OF MEMBERSHIP**

- 8.1 A Member of SASC ceases to be a Member if the person:
- a) dies;
  - b) resigns their membership;
  - c) is expelled (pursuant to the provisions of the Constitution); or
  - d) allows their annual membership fees to fall into arrears by 3 or more years.
- 8.2 A Member may resign from membership of SASC by giving the Secretary written notice of their intention to so resign. Any such resignation is to be recorded in the Member management system with effect from the date that written notice of the resignation is received by the Secretary. Any outstanding annual fees are waived upon the resignation of a member.

## **9. REQUIREMENTS FOR LIFE AND HONORARY MEMBERSHIP**

- 9.1 Honorary Membership of SASC may be granted by an Ordinary Resolution at an AGM to any person who has rendered particular service to snow sports or SASC.
- 9.2 Honorary Membership may be limited to a specific duration, as specified in the resolution.
- 9.3 Life Membership of SASC may be granted by an Ordinary Resolution at an AGM to any member who has made a significant contribution to SASC over an extended period.
- 9.4 Life Membership is the highest award that can be bestowed on a member and must be earned by a significant contribution of time, effort, and expertise without financial reward.

- 9.5 Nominations for Honorary or Life Membership are to be submitted to the Executive Committee of SASC prior to the September Committee meeting.
- 9.6 Any nominations for Honorary or Life Membership must include details of the reasons for the nomination.
- 9.7 The Executive Committee should discreetly consider the nomination and if thought fit, table the nomination at the September Committee meeting.
- 9.8 If the Executive Committee does not consider the nomination to be acceptable, they should advise the nominator of the reasons for that decision and the nomination will not be tabled or submitted for further action.
- 9.9 Nominations tabled at the September Committee meetings shall be added to the agenda for the next AGM.
- 9.10 The resolution for granting Life Membership can be determined by ballot or show of hands and in the manner directed by the Chairperson of the AGM.
- 9.11 Considerations for Life Membership are:
- a) 15 years membership; or
  - b) 10 years on the Executive Committee or performing tasks normally assigned to a Committee member; or
  - c) regular support of or participation in SASC events; or
  - d) demonstrated application of SASC's core values and traditions; or
  - e) achievements in snow sports at an elite level.
- 9.12 A Spouse or partner of a Life Member is not granted Life Membership unless the spouse or partner has also contributed to SASC in their own right and has been nominated for, and granted, Life Membership, as set out in this clause.
- 9.13 Life Members will be presented with a Life Member badge and certificate from SASC.
- 9.14 The name of any Life Member and the date of the grant of the Life Membership will be added by the Secretary to the SASC's register of Life Members.

## **10. RECOGNITION FOR 25 YEARS OF CONTINUOUS MEMBERSHIP**

- 10.1 Members who have held continuous membership of SASC for twenty five (25) years will be recognised with the presentation of a 25 year badge at a SASC function being held after the passing of the 25 year milestone.
- 10.2 The Executive Committee may offer a discount on the cost of social functions to members who have achieved 25 year of continuous membership.



# ANNEXURE A – MEMBERSHIP APPLICATION FORM



## SOUTHERN ALPS SKI CLUB APPLICATION FOR MEMBERSHIP

### Prime Member

Title	First Name(s)	Surname

### Address

Email		
Phone No	Mobile	

### Family Members

Name	Gender	DOB
Spouse/Partner		
Child		
Child		
Child		

**Southern Alps Ski Club is a “not for profit” organisation which facilitates and encourages snowsports and associated activities.**

### Benefits of Joining SASC

1. Club events organised by the sub-committees that include ski racing, junior development program, XC skiing, bush walking, social events and working bees - see the clubcalendar at [www.sasc-aus.com/sasc-calendar/](http://www.sasc-aus.com/sasc-calendar/)
2. Junior and adult elite snowsports sponsorship.
3. Club communications via SASC website, the quarterly newsletter, Facebook page and email.
4. Eligible to vote at SASC meetings, join sub committees and be elected to the club committee.

5. Club Member tariff for accommodation at any of the three SASC Lodge Cooperative Lodges.
6. Members must be willing to abide by the Club ethos and comply with the Lodge Cooperative rules.
7. Club Members who are also Lodge shareholders enjoy additional benefits.
8. Eligible to purchase SASC Lodge shareholding.
9. Access to shareholder accommodation rates at Ben Ricketts Environmental Preserve.
10. Affiliation with Australian Alpine Club.

**I am fully aware of the benefits of the Club and I agree to abide by Southern Alps Ski Club Rules and Constitution and enclose recommendation letters from myself and my Proposer.**

**Applicants Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Proposer Name** \_\_\_\_\_ **Signature** \_\_\_\_\_ **Membership No.** \_\_\_\_\_ **Known by for** \_\_\_\_\_ (years)

**Seconder Name** \_\_\_\_\_ **Membership No.** \_\_\_\_\_ **Known by for** \_\_\_\_\_ (years)

Initial Joining Fee	\$180.00 (Family and Single Adult membership only)
Family Membership Annual fee	\$65.00 (including all children under 19 years)
Single Adult Annual fee	\$45.00
Junior Single Annual fee	\$20.00 (under 19 years)

Office Use Only	
<b>Membership Approved</b>	
<b>Membership No</b>	

<b>Name of Policy</b>	<b>Membership Policy</b>
<b>Policy Number</b>	<b>2.0</b>
<b>Date of Review</b>	<b>21/2/2021</b>
<b>Policy Status</b>	<b>Approved</b>
<b>Date Effective</b>	<b>16/5/2021</b>
<b>Contact Person</b>	<b>Secretary (email <a href="mailto:secretary@sasc-aus.com">secretary@sasc-aus.com</a>)</b>
<b>Date for Review</b>	<b>Every three years or as required</b>